



HOME LEARNING POLICY	
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## Home Learning Policy

### The purpose of Home Learning

The Education Endowment Foundation (EEF) states that '*effective Home Learning is associated with short, focused tasks which relate directly to what is being taught and is built upon in school*' (Dabell, 2019).

Home Learning is work that is set to be completed outside of the timetabled curriculum. It contains an element of independent study in that it is not usually directly supervised by a teacher. Home Learning is important in raising pupil achievement and attainment and should enhance pupil learning opportunities.

Home Learning enables pupils to embed, extend, improve, or apply learning in class or prepare for new learning, access resources not available in the classroom, and enhance their study skills of planning, time management and self-discipline. Home Learning can be used as a tool to support teacher planning, choice of Do Now Activities and the creation of knowledge retrieval tasks.

The impact (and quality) of Home Learning on pupil progress will be assessed through the quality assurance systems at Ballard.

### Setting of Home Learning

The Home Learning set will align with one or more of the following principles; **embed, extend, improve, or apply**.

In the lead up to a formal assessment(s) Home Learning may be effective revision. In this case, clear instruction should be given to pupils about what needs to be completed and any resources should be provided.

For some subjects, the setting of Home Learning related to coursework may also be appropriate.

Home Learning must be set by all teachers as per the Home Learning timetable released at the beginning of each academic year (available on MSP). Teachers should always aim to give pupils between **48 hours and 1 week** to complete work that has been set for Home Learning. On the rare occasion Home Learning is required the next day, the teacher should provide notice and the resources in advance.

Home Learning assignments must be set using Microsoft Teams (Years 3 to 11), Log Books for Years R to 2. Setting work in this way results in the generation of a calendar reminder for both staff, pupils and parents which is accessible through MSP.

### **Holiday Home Learning**

The setting of Home Learning over holidays is not mandatory. However, when deemed appropriate, teachers may set Home Learning tasks over any holiday break.

If setting Home Learning over the holiday break, the teacher should have clear justifications for doing so and tasks set may include the following:

1. Effective revision
2. Reading
3. Introductory work when beginning a new course/unit
4. Coursework/Project completion

### **Managing Home Learning**

Pupils that regularly complete Home Learning to a high standard and on time should be rewarded using Carrot Rewards and positive communication home.

The non-completion of Home Learning will follow this process:

1. Pupils are given one opportunity to hand the piece of Home Learning in the next day by 11:00.
2. If they fail to hand in their Home Learning, teachers should issue a lunchtime detention.
3. Persistent failure to complete Home Learning should be raised to the Head of Department initially and communication home via email or telephone call must be made.
4. Lunchtime Detentions (12:45 to 13:10) will be analysed by the DHA (Deputy Head Academic) and Head of Sections to assess if further intervention is needed.

Please refer to the [Behaviour Policy](#) for further guidance.

### **Home Learning Support**

The following support is offered to pupils to help them manage and complete Home Learning effectively.

1. Home Learning/Prep After School Activities (16:15 to 17:00)
2. DEL (Department of Enhanced Learning) Home Learning support (Monday to Thursday 16:15 to 17:00)
3. Departmental support when available (Lunchtime and/or after school)

### **Pupil Sickness**

There is an expectation that pupils use OneNote in the first instance to catch up on classwork and access any Home Learning that is outstanding via Teams. Teachers are expected to support pupils to catch up on work that has been missed (when they are better) unless directed differently by their Head of Department or Head of Section.

### **Home Learning Feedback**

Please refer to the [Feedback Policy](#) for further guidance on the whole school approach for effective feedback, the process and improvement mechanisms linked to Home Learning and Assessments.

### **Home Learning expectations and completion times**

#### **Pre-Prep & Lower Prep:**

A small amount of home learning is set (particularly in English and Mathematics) in order to consolidate learning and encourage a good work ethic for the future. Please refer to the table below for guidelines on how much time pupils are expected to spend completing home learning. Parents are encouraged to communicate with their child's teachers; it is helpful for staff if a note is entered in the planner or in the exercise book indicating how long a pupil has spent completing the work and/or highlighting any issues with the home learning. Occasional Science, Humanities, French, IT and PSHE homework tasks may also be given. In addition, some optional homework projects will also be set. These will usually cover a holiday period.

Year	English (per week)	Maths (per week)	Approximate timings
R	Daily Reading, High frequency words & Letter Sheet	1 piece of Maths (Autumn 2 onwards)	10-15 mins per night
1	Daily Reading & High frequency words / phonics	1 piece of Maths	10-15 mins per night
2	Daily Reading & Spelling	Daily Times Tables 1 piece of Maths per week	15-20 mins per night
3	Daily Reading & Spelling	Daily Times Tables 1 piece of Maths per week	20 mins per night
4	Daily Reading & Spelling 1 piece of English per week	Daily Times Tables 1 piece of Maths per week	30 mins per night
5	Daily Reading & Spelling 1 piece of English per week	Daily Times Tables 1 piece of Maths per week	40 mins per night

## Upper Prep

### Year 6

English and Maths = approx. 40 minutes per week. These may be split into two smaller pieces.

All other subjects (including PSHE) = approx. 20 minutes per week.

Art, Music, Dance, Drama, Design & Food Technology will set homework when required.

**Total time = approx. 4 hours per week**

### Year 7

English and Maths = approx. 40 minutes per week. These may be split into two smaller pieces.

All other subjects (including PSHE) = approx. 20 minutes per week.

Art, Music, Dance, Drama, Design & Food Technology will set homework when required.

**Total time = approx. 4 hours per week**

### Year 8

English and Maths = approx. 50 minutes per week. These may be split into two smaller pieces.

All other subjects (including PSHE) = approx. 25 minutes per week.

Art, Music, Dance, Drama, Design & Food Technology will set homework when required.

**Total time = approx. 5 hours per week**

## Senior School

### Year 9

English and Maths = approx. 60 minutes per week. These may be split into two smaller pieces.

All other subjects (including PSHE) = approx. 30 minutes per week.

Art, Music, Dance, Drama, Design & Food Technology will set homework when required.

**Total time = approx. 6 hours per week**

### Years 10 & 11

Each piece of homework (per subject) is expected to take approx. 45 to 60 minutes.

English, Maths and Science = Two pieces per week.

Option Subjects (including PSHE) = One piece per week.

**Total time = approx. 9 hours per week**

## Policy Log

Creation Date	Version	Author	Next Review
November 2022	1	Matthew Higgins & Oliver Rose	July 2023
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